

Associated Public Schools of Victoria

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Dive Sheets

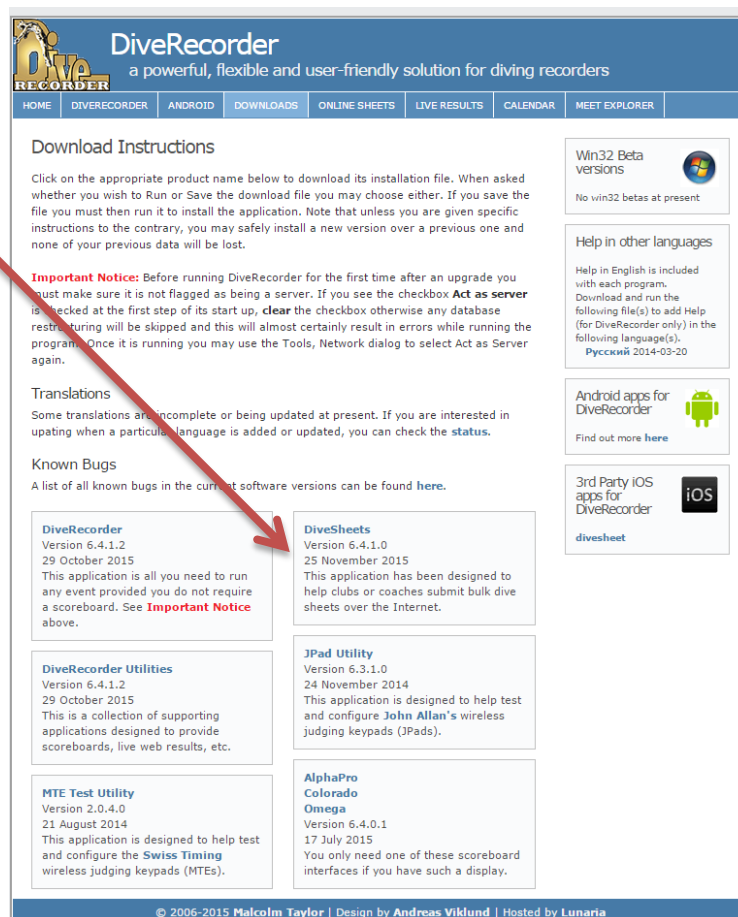
Instructions for Schools

NOTE: Entries are required to be completed on PC devices only. **WARNING:** Entries via Apple devices change the configuration of data and **will not be accepted**.

To download Dive Sheets, go to

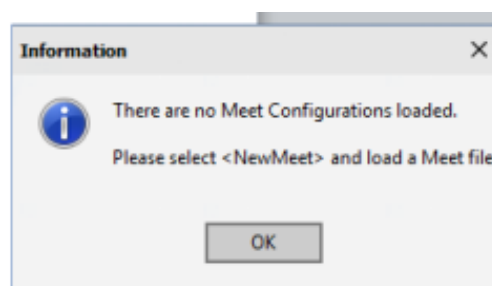
<http://www.diverecorder.co.uk/dive/download.php>

Click on Dive Sheets to download



The screenshot shows the DiveRecorder website interface. At the top, there's a navigation menu with links: HOME, DIVERECORDER, ANDROID, DOWNLOADS, ONLINE SHEETS, LIVE RESULTS, CALENDAR, MEET EXPLORER. Below the menu is a section titled 'Download Instructions' with text explaining how to download and install the software. To the right of the instructions are three boxes: 'Win32 Beta versions' (with a Windows logo), 'Help in other languages' (with a globe icon), and 'Android apps for DiveRecorder' (with an Android logo). Below these are '3rd Party iOS apps for DiveRecorder' (with an iOS logo) and a link to 'divesheet'. The main content area features a grid of application tiles. A red arrow points to the 'DiveSheets' tile, which is titled 'DiveSheets' and 'Version 6.4.1.0' and dated '25 November 2015'. Other tiles include 'DiveRecorder' (Version 6.4.1.2, 29 October 2015), 'DiveRecorder Utilities' (Version 6.4.1.2, 29 October 2015), 'MTE Test Utility' (Version 2.0.4.0, 21 August 2014), 'JPad Utility' (Version 6.3.1.0, 24 November 2014), and 'AlphaPro Colorado Omega' (Version 6.4.0.1, 17 July 2015). The footer contains copyright information: © 2006-2015 Malcolm Taylor | Design by Andreas Viklund | Hosted by Lunaria.

Once you have downloaded Dive Sheets and saved the icon to your desktop, click on the icon to open it, the following message will appear

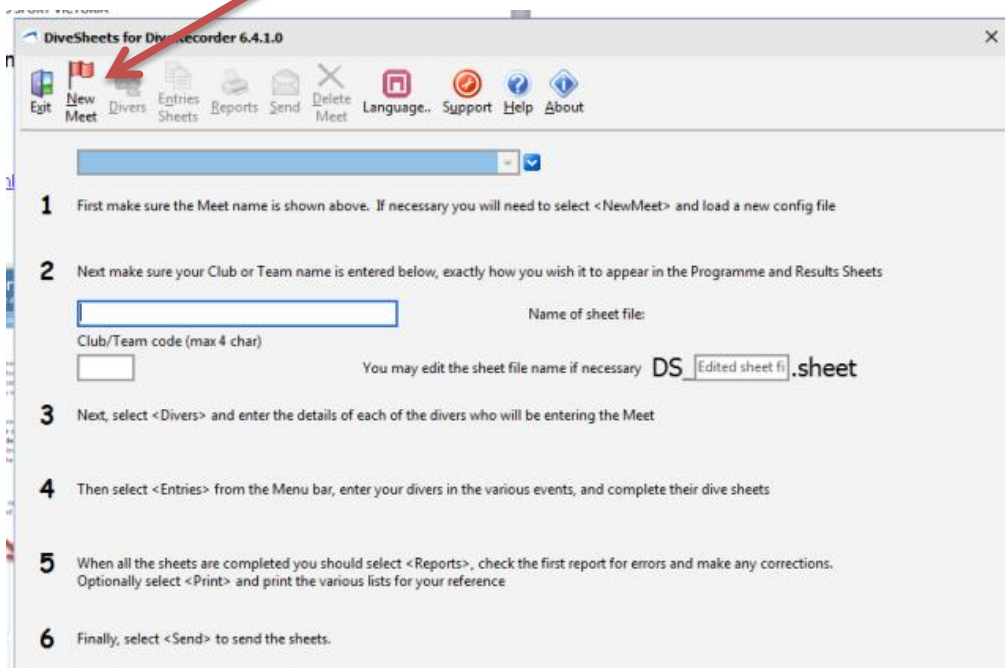


Click OK

This box will appear.

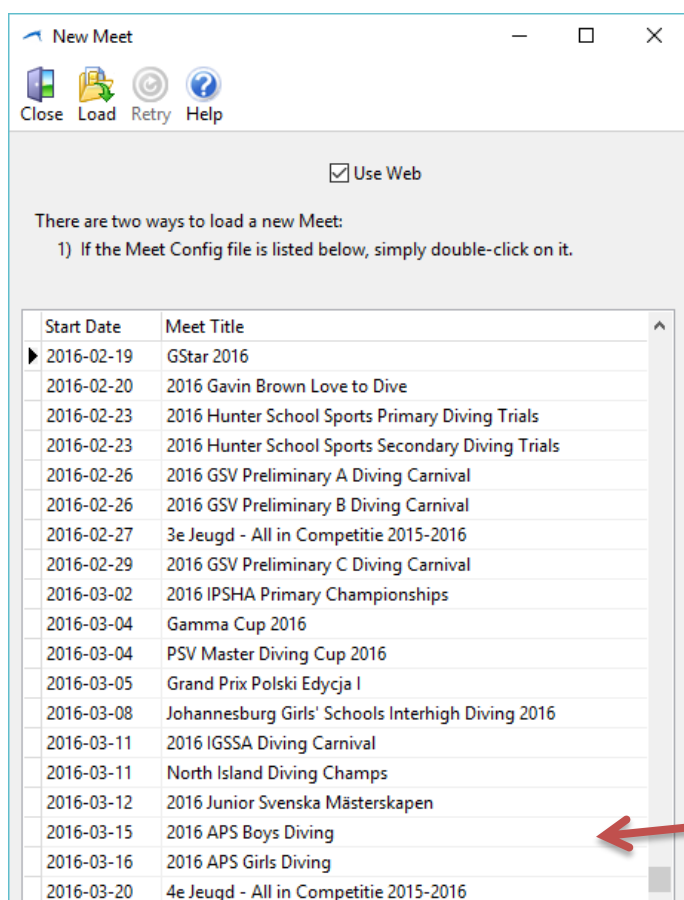
Follow the steps as indicated

1. Click on **New Meet** tab



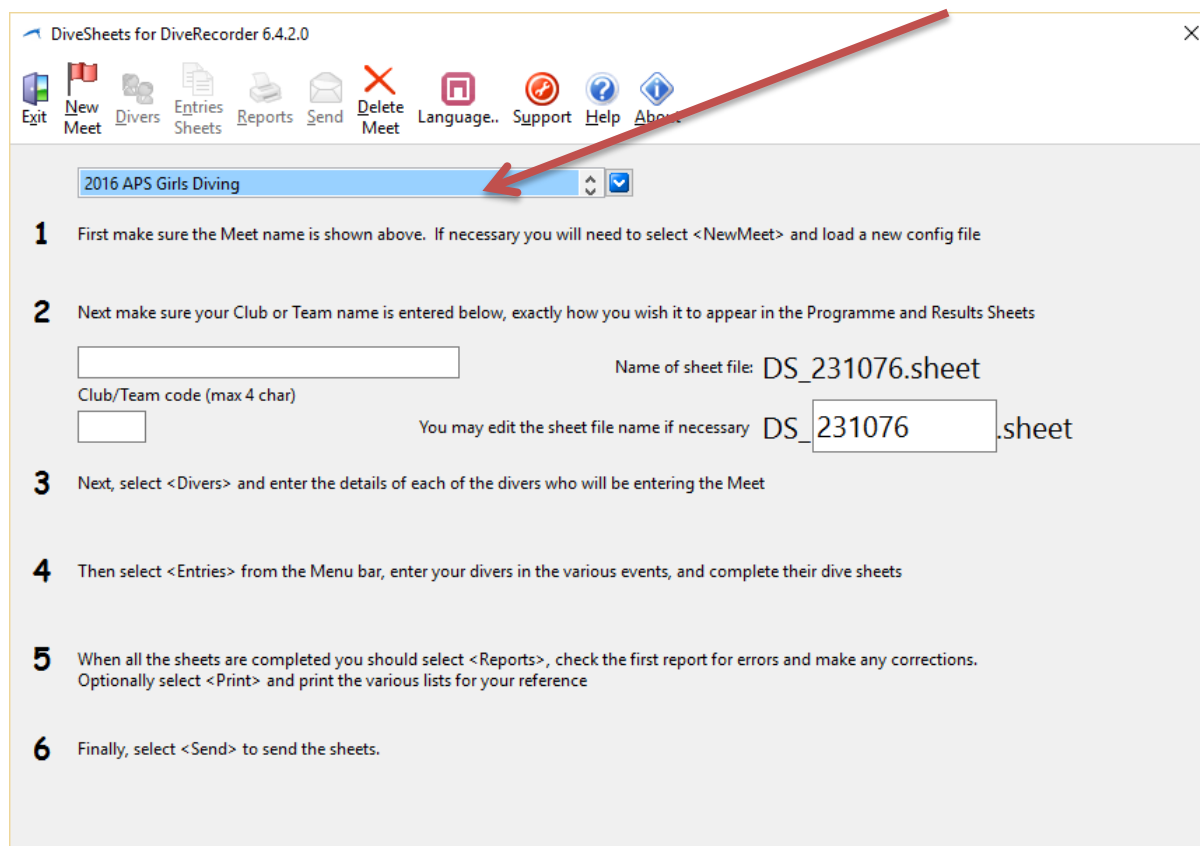
Select the appropriate APS Diving Meet from the list that appears, by double clicking on the meet –

i.e. 2018 APS Boys Diving or 2018 APS Girls Diving

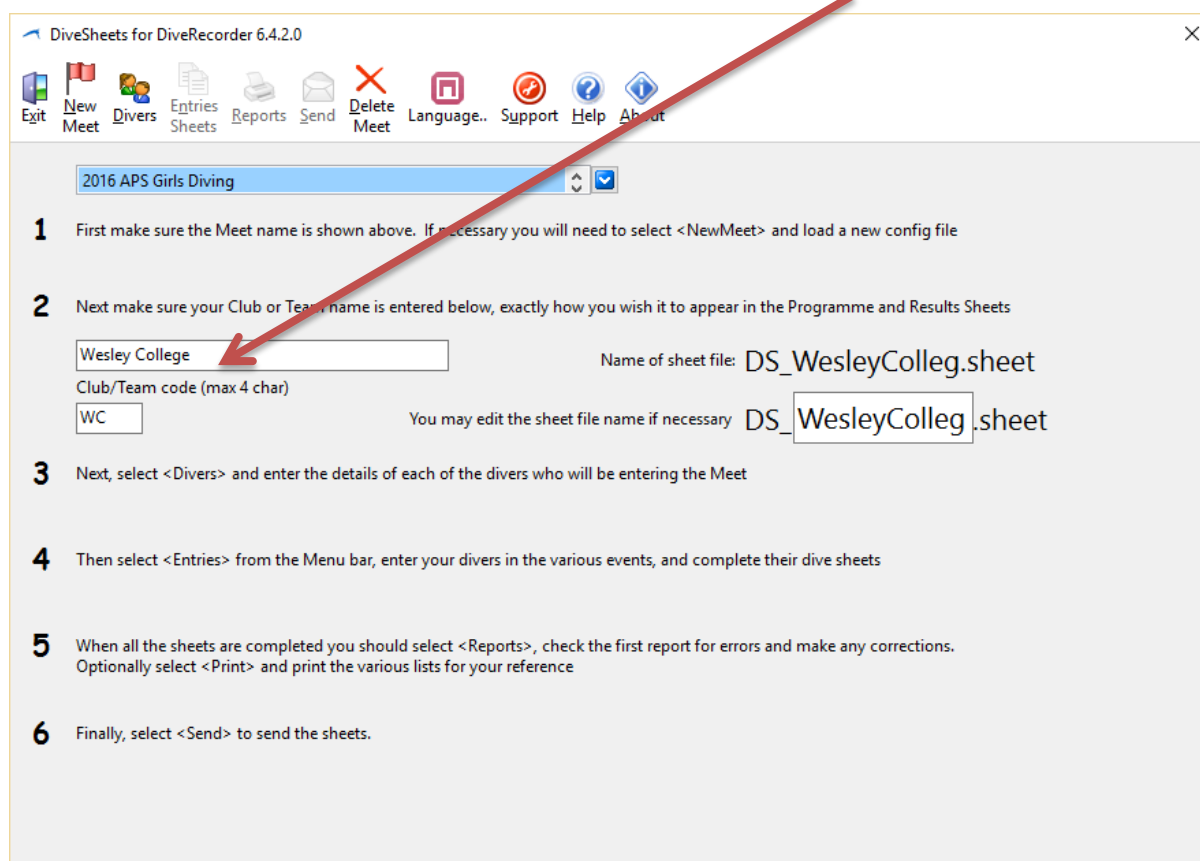


Please note
2018 APS Boys
2018 APS Girls Diving

Appropriate Meet will now appear in the 'Meet' box



2. Now enter your School Name & Acronym (Club/Team code) e.g Wesley College, WC [BGS - Brighton Grammar, CY - Carey Grammar, Caul - Caulfield Grammar, GC - Geelong College, GGS - Geelong Grammar, HY - Haileybury, MGS - Melbourne Grammar, SKC - St Kevin's College, SC - Scotch College, WC - Wesley College, XC - Xavier College]



3. Next select **Divers** and enter the details

First Name e.g. Anna

Surname e.g. Smith

Coach – e.g Luke Gavin

Club – School Name e.g Wesley College

Team Code - school acronym e.g. WC

Gender – click female or male as appropriate

Year Born: ie. 2001

Then click '**Save**' tab at the top of the menu bar. Repeat the process for all the divers you wish to enter in to the database, click '**New**' each time for a new diver.

The screenshot shows the 'Divers' application window. At the top, there is a menu bar with icons for 'Close', 'New', 'Save', 'Abort', 'Delete', 'Club Names', 'Coach Names', 'Club Codes', 'Initial Capitals', and 'Help'. Red arrows point to the 'New' and 'Save' icons. Below the menu bar is a table with columns 'Surname', 'First Name', and 'Name of Coach'. The first row contains the data: '* Smith', 'Anna', and 'Luke Gavin'. To the right of the table is a form for entering details for a selected diver. The form fields are: First Name (Anna), Surname (Smith), Coach (Luke Gavin), Clubs (1 Wesley College, 2), Team code (max 4 char) (1 WC, 2), Gender (Female selected), Year Born (2001), Age at 31 December (15), Registration number, First Name (ASCII) (Anna), and Surname (ASCII) (Smith).

Surname	First Name	Name of Coach
* Smith	Anna	Luke Gavin

First Name: Anna

Surname: Smith

Coach: Luke Gavin

Clubs: 1 Wesley College, 2

Team code (max 4 char): 1 WC, 2

Gender: Male, Female

Year Born: 2001

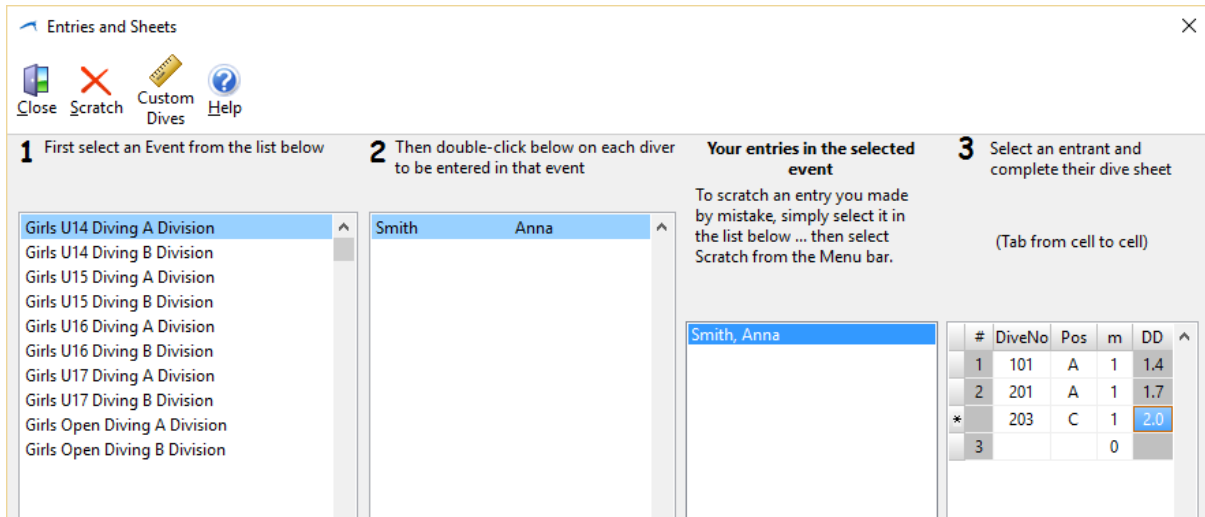
Age at 31 December: 15

Registration number:

First Name (ASCII): Anna

Surname (ASCII): Smith

- Now select **Entries Sheets** from the original (home) menu bar to enter the divers in to their various events (e.g. Girls U14 Diving A Division). Follow instructions on program.



Note: if you select a student that is too young or too old for the event, a prompt will pop up to ensure that you are entering the right student in to the right age group event.

- When you have completed your entries, select reports to check that you have made no mistakes. e.g. that you have entered divers in to all events that you wish to, that you have entered the correct dives etc.
- Now you are ready to send the sheets to APS Sport. Select 'send' from top tool bar. Enter the email address that APS Sport can contact you on should there be any queries.

